

12/30/2023

Michaela Regner
999 AS Fortuna St.
Banilad, Cebu City
09272023050

Ms Ellaine Grino
Senior Team Lead
Iploy Inc.
9th floor, Ayala Center Cebu Tower
Bohol ave, Cebu City

Dear Ms. Grino,

Good day!

Please accept this letter as my formal resignation from my position as PAP compliance specialist effective today, 12/30/23.

As much as I wanted to stay in this company but due to unforeseen circumstances, my family in Manila needs me more and I would love to be with them in these trying times.

Please allow me to express my gratitude towards the company for providing me with good quality work experience, especially in helping me advance with my personal growth. I appreciate your support over the course of my employment in this company. I truly value the training, the experience, and the knowledge I gained with my one year of staying here.

Thank you for your understanding.

Sincerely,


Michaela Regner