

31st of January 2023

Dear HR Team,

I hope all is well.

This is to formally inform you that I am resigning from my employment as an RCM, Specialist – Authorizations in iPloy Staffing Solutions, effective January 31, 2023.

The reason of my resignation is that I have decided to focus on my studies to obtain my professional license, which I believe would help me in my career progression in the future.

It was a great experience working with you and I learned new things and skills working in the Initial Authorizations Department Team. I will always be grateful to the team for the support and guidance throughout my time here and for iPloy for giving me this opportunity.

I am wishing all the best for the company and hoping for your kind assistance in obtaining an Employment and Good Moral Certificates as part of my Board Examination Requirements on February 15, 2023.

Respectfully yours,


Zydel Angela C. Tuyan