

**Mervin Ken Ogayon**  
**Compliance Officer**

**June 2, 2025**

**Ms. Ginalyn Alcantara**  
**Accounting Manager**  
**iPloy, OPC - CEBU**  
**16<sup>TH</sup> Floor, One Montage, Archbishop Reyes,**  
**Camputhaw, Cebu City, Cebu 6000**

**Dear Miss Gina,**

I am writing to formally resign from my position as Compliance Officer at iPloy, OPC, with my last working day being July 4, 2025. My resignation will take effect on July 7, 2025.

After careful consideration, I have decided to pursue a new career opportunity that will allow me to establish a path of my own. This decision is made with gratitude for the experiences and growth I have achieved during my tenure here.

I am deeply thankful to iPloy for the opportunity to serve as a Compliance Officer for the past 2 years and 7 months. I have gained invaluable insights and skills that have significantly contributed to my professional development. I am also grateful to the Manager's and my colleagues for their unwavering support and kindness, which have made my journey here both enriching and memorable.

Please let me know how I can assist in ensuring a smooth transition during this period. I am committed to completing my responsibilities and facilitating the handover process to my successor.

Thank you once again for the opportunity to be part of iPloy,OPC. I wish the team continued success and hope our paths may cross again in the future.

Sincerely,

  
MERVIN KEN OGAYON