

Rhe-anne Serad
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02/29/2024

iPloy OPC
16th Floor, One Montage, Archbishop Reyes,
Cebu City , Cebu City, Philippines

To whom it may concern,

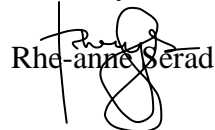
I am writing to formally resign from my position immediately as Intake Specialist at iPloy OPC, effective 02/29/2024. After much consideration, I have made this decision to prioritize my family commitments, specifically to be available to support my grandmother.

Given the circumstances, I find it necessary to transition to remote work in order to adequately care for her. Working remotely will allow me the flexibility to be present for her needs while fulfilling my professional responsibilities effectively. I deeply value the time I have spent at iPloy OPC and the opportunities for growth and development it has provided me.

I want to express my gratitude for the support and guidance I have received during my tenure at iPloy OPC. It has been a pleasure working with such a talented and dedicated team, and I will cherish the relationships I have formed here.

Thank you for your understanding and support in this matter. I look forward to maintaining our professional relationship in the future.

Sincerely,


Rhe-anne Serad