

December 22, 2023  
Ms. Ramelyn Castanares  
HR Manager  
iPloy OPC  
16th Floor, One Montage, Archbishop  
Reyes Avenue Cebu City

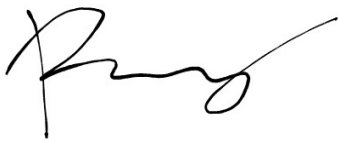
Dear Ms. Castanares,

I have enjoyed working in iPloy for almost a year now. It has been my privilege to be part of a dynamic team. In all honesty, it has been a great and pleasurable learning experience for me.

I regret to inform you that I have decided to leave iPloy as a Customer Service Representative for Solara, officially on December 22, 2023. It was very unfortunate that I was having health problems while the old insurance expired causing my absence to take a long time. Although I have documents supporting my absence, I have decided to leave the company due to my long absences and the other reason is my health problem.

Please accept this letter as a formal notification of my resignation. I am looking forward to hearing your positive response regarding this matter. I wish you and the company the very best going forward.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rejay Lobitaña', with a long, sweeping horizontal stroke extending to the right.

Rejay Lobitaña