

Yoanne R. Mediavillo

Resignation Letter

iPloy Staffing Solutions
9th Floor Ayala Center Cebu Tower Bohol
Street, Cebu Business Park, Cebu City 6000

May 30, 2024

To Whom it may Concern

Kindly accept this letter as my formal resignation as Customer Service Representative at Patient Pay. My last day is expected to be on May 30, 2024.

I am incredibly grateful for the opportunities that I have been given in this post. I would also like to thank you for being supportive of my professional growth. I am also grateful to have a team who makes me feel so inspired as they provide positive vibes. To my team lead Candice, she always teach me to be the best version of myself. I have never felt toxicity to my department, everyone is trying to be positive even though we encountered irate patients. I have to let go as there is a better opportunity for me and my child. This company is great and I would still refer this to my friends.

Let me know how I can help in making the transition of responsibilities as seamless as possible for everyone involved.

Best wishes,



YOANNE R. MEDIAVILLO