

Grand Residences Cebu
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April 17, 2023

iPloy, OPC
9F Ayala Center Cebu Tower,
Bohol St., Cebu Business Park,
Kamputhaw, Cebu City, Cebu


To whom it may concern:

Please accept this letter as a formal notice of my resignation as Patient Pay Collector under the Patient Pay Department, under Lead Denver Yamed. This is due to personal reasons that will affect my attendance in the future if I will continue my work. My last day of employment will be April 10, 2023.

Thank you for allowing me to work with the company and honing not just my skills but as well as my personality. I have thoroughly enjoyed my stay in the company and appreciate the opportunities of learning and grow in the field. However, due to uncertainties, I have decided to quit the job - also knowing how the company is giving importance to attendance, to focus on some important matters I am facing now.

I am willing to do anything I can to help with the transition of responsibilities. Please let me know how I help or what I can do with this matter can.

Sincerely,


Reinah Mae L. Candido