

May 15, 2023

Mr. Dioscoro Abangan

Team Leader

iPloy

Archbishop Reyes Ave, Cebu City

Cebu City, 6000 Cebu

Dear Mr. Dioscoro Abangan

May this letter find you well I am writing this letter with a heavy heart that I am resigning from my position as a Customer Service Representative.

Coming to this decision was never easy, and I had to make a lot of considerations, considering that I had to work to pay my tuition. But I have come to this conclusion to meet my academic obligations. If I didn't, I fear that my work life and the company would suffer due to my academic obligations. So, after giving it some thought, I made this choice.

Working at iPloy has been a true delight. The experience, the joy and laughter, and the wholesome camaraderie I had here with the team are truly unforgettable.

Thank you once again for this unforgettable experience. I wish the company and its staff all the best, and I look forward to staying in touch with you. Please let me know if there is anything I can assist with to smoothen this transition, kindly contact me through my email at saludarjia929@gmail.com or call me through my number 09312138552.

Respectfully,


Jia Saludar

Customer Service Representative