

November 15,2023

Ms. Mia Lim

Team Lead

IPLOY Staffing Solutions- Cebu

9thfloor,Ayala Center Cebu Tower Bohol

Street, Cebu Business Park Cebu City 6000

Through this letter, I want to express my desire to resign from my position as a customer service representative effective 11/15/2023. Reason for my resignation is that I will be transferring back to province, and I will also focus on my child studies, I will not risk the welfare of the company due to my personal obligation.I cannot guarantee that I will be 100% awake during my shift since I really have little time of sleep since my child is studying during the day. And I know that it is a serious behavioral issue If I will be caught dozing.So for me to be able to work well I decide to move back to province cause there my parents could be the one to take care of my son. Hope for your kind consideration.

I would like to also thank my team lead who already resigned TL Kris ,TL Ian, our new TL and IPLOY for the opportunity you've given me during the time that I am with the team. Given the fact that the company accepted me without any job experience related to the account, is something that I would be grateful forever because they helped me grow so much professionally and personally. I have also gathered a lot of learnings on all the teams I've worked with and it's been a pleasure working as a representative for you and for the team.

Feel free to inform or contact me as I will be oblige in anything that needs to be returned issued to me by the company for my smooth transition and for clearance purposes.

Sincerely,

Nuevas Lyzy Enad

60MC Customer Service Representative