

May 16, 2023

Angielyn Oyao Team Lead,

iPloy OPC

9<sup>th</sup> Floor, Ayala Center Cebu Tower Bohol Street, Cebu Business Park,

Cebu City 6000

Dear TL Angie,

It is with a heavy heart that I intend my resignation from my current position as a Customer Service Representative under the Solara-Pumps It department at iPloy with immediate effect on May 16, 2023.

I have come to this decision with a heavy heart knowing that I have started my journey in this company with a warm welcome. My journey at this company has been fruitful for I have learned so many lessons, and met lovely people. However, considering my parent's decision, I would like to put my studies first and to have as much time as possible to prepare.

I am grateful for all the doors that this company has opened for me. I am very fortunate that I have been a part of the company and will forever cherish this journey.

It has been a privilege and an honor working with you!

Sincerely,

A handwritten signature in black ink, appearing to read 'Saleshe M. Geonzon', with a horizontal line drawn through the middle of the signature.

Saleshe Mae A. Geonzon