

ANA MARIE G MENDOZA

Resignation Letter

October 3, 2025

Iploy OPC Staffing Solutions
9th floor Ayala Center
Cebu Business park

To whom it may concern.

Kindly please accept this letter as my formal resignation as a Customer Service Representative in Iploy OPC. The reason of my request is to find a career that can sustain my responsibility at home. Effective October 3, 2025

I am incredibly grateful for the opportunities that I have been given in this post. I value the insights that I have learned, and I expect them to help me in my future endeavors. I have enjoyed working with you and the rest of the team.

Let me know how I can help in making the transition of responsibilities as seamless as possible for everyone involved. Thank you.

Best wishes,



Ana Marie G Mendoza