



BIR Form No.
2316

January 2018 (ENCS)

Certificate of Compensation Payment/Tax Withheld

For Compensation Payment With or Without Tax Withheld



2316 01/18ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

<p>1 For the Year (YYYY) <u>2 0 2 2</u></p> <p>3 TIN <u>3 3 8 - 6 3 7 - 5 8 3</u></p> <p>4 Employee's Name (Last Name, First Name, Middle Name) <u>PONS,ELLEANOR LYN YUSON</u></p> <p>5 RDO Code <u>0 4 4</u></p> <p>6 Registered Address _____</p> <p>6A ZIP Code _____</p> <p>6B Local Home Address _____</p> <p>6C ZIP Code _____</p> <p>6D Foreign Address _____</p> <p>7 Date of Birth (MM/DD/YYYY) <u>0 8 / 1 3 / 1 9 9 7</u></p> <p>8 Contact Number _____</p> <p>9 Statutory Minimum Wage rate per day <u>0</u></p> <p>10 Statutory Minimum Wage rate per month <u>0</u></p> <p>11 <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax</p> <p>12 TIN <u>0 0 8 - 0 5 6 - 7 8 3</u></p> <p>13 Employer's Name <u>OPTUM GLOBAL SOLUTIONS (PHILIPPINES), INC.</u></p> <p>14 Registered Address <u>5th to 10th Floors Science Hub Tower 1,Block 38 Campus Avenue corner Turin Street ,Taguig City Metro Manila 1634 Philippines</u></p> <p>14A ZIP Code _____</p> <p>15 Type of Employer <input type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer</p> <p>16 TIN _____</p> <p>17 Employer's Name _____</p> <p>18 Registered Address _____</p> <p>18A ZIP Code _____</p>	<p>2 For the Period From (MM/DD) <u>0 1 / 0 1</u> To (MM/DD) <u>0 3 / 1 6</u></p> <p>Part IV-B Details of Compensation Income & Tax Withheld from Present Employer</p> <p>A. NON-TAXABLE/EXEMPT COMPENSATION INCOME</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;">Amount</th> <th style="width:20%;">Amount</th> </tr> </thead> <tbody> <tr><td>27 Basic Salary (including the exempt P250,000 & below or the Statutory Minimum Wage of the MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>28 Holiday Pay (MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>29 Overtime Pay (MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>30 Night Shift Differential (MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>31 Hazard Pay (MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>32 13th Month Pay and Other Benefits (maximum of P90,000)</td><td style="text-align: right;">11,105.17</td></tr> <tr><td>33 De Minimis Benefits</td><td style="text-align: right;">3,825.87</td></tr> <tr><td>34 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)</td><td style="text-align: right;">3,075.00</td></tr> <tr><td>35 Salaries and Other Forms of Compensation</td><td style="text-align: right;">2,732.77</td></tr> <tr><td>36 Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)</td><td style="text-align: right;">20,738.81</td></tr> </tbody> </table> <p>B. TAXABLE COMPENSATION INCOME REGULAR</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr><td>37 Basic Salary</td><td style="text-align: right;">30,222.02</td></tr> <tr><td>38 Representation</td><td style="text-align: right;">0.00</td></tr> <tr><td>39 Transportation</td><td style="text-align: right;">0.00</td></tr> <tr><td>40 Cost of Living Allowance (COLA)</td><td style="text-align: right;">0.00</td></tr> <tr><td>41 Fixed Housing Allowance</td><td style="text-align: right;">0.00</td></tr> <tr><td>42 Others (specify)</td><td style="text-align: right;">0.00</td></tr> <tr><td>42A</td><td style="text-align: right;">0.00</td></tr> <tr><td>42B</td><td style="text-align: right;">0.00</td></tr> </tbody> </table> <p>SUPPLEMENTARY</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr><td>43 Commission</td><td style="text-align: right;">0.00</td></tr> <tr><td>44 Profit Sharing</td><td style="text-align: right;">0.00</td></tr> <tr><td>45 Fees Including Director's Fees</td><td style="text-align: right;">0.00</td></tr> <tr><td>46 Taxable 13th Month Benefits</td><td style="text-align: right;">0.00</td></tr> <tr><td>47 Hazard Pay</td><td style="text-align: right;">0.00</td></tr> <tr><td>48 Overtime Pay</td><td style="text-align: right;">0.00</td></tr> <tr><td>49 Others (specify)</td><td style="text-align: right;">0.00</td></tr> <tr><td>49A</td><td style="text-align: right;">0.00</td></tr> <tr><td>49B</td><td style="text-align: right;">0.00</td></tr> <tr><td>50 Total Taxable Compensation Income (Sum of Items 37 to 49B)</td><td style="text-align: right;">30,222.02</td></tr> </tbody> </table>	Amount	Amount	27 Basic Salary (including the exempt P250,000 & below or the Statutory Minimum Wage of the MWE)	0.00	28 Holiday Pay (MWE)	0.00	29 Overtime Pay (MWE)	0.00	30 Night Shift Differential (MWE)	0.00	31 Hazard Pay (MWE)	0.00	32 13th Month Pay and Other Benefits (maximum of P90,000)	11,105.17	33 De Minimis Benefits	3,825.87	34 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)	3,075.00	35 Salaries and Other Forms of Compensation	2,732.77	36 Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)	20,738.81	37 Basic Salary	30,222.02	38 Representation	0.00	39 Transportation	0.00	40 Cost of Living Allowance (COLA)	0.00	41 Fixed Housing Allowance	0.00	42 Others (specify)	0.00	42A	0.00	42B	0.00	43 Commission	0.00	44 Profit Sharing	0.00	45 Fees Including Director's Fees	0.00	46 Taxable 13th Month Benefits	0.00	47 Hazard Pay	0.00	48 Overtime Pay	0.00	49 Others (specify)	0.00	49A	0.00	49B	0.00	50 Total Taxable Compensation Income (Sum of Items 37 to 49B)	30,222.02
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I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

<p>51 <u>CABAGNOT, MICHELLE KIBLATIN</u> Present Employer/Authorized Agent Signature over Printed Name</p> <p>52 <u>PONS,ELLEANOR LYN YUSON</u> Employee Signature over Printed Name</p> <p>CTC/Valid ID No. of Employee _____ Place of Issue _____</p>	<p>Date Signed _____</p> <p>Date Signed _____</p> <p>Date Signed _____</p> <p>Amount paid, if CTC _____</p>
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<p>53 <u>CABAGNOT, MICHELLE KIBLATIN</u> Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/Human Resource or Authorized Representative)</p>	<p>54 <u>PONS,ELLEANOR LYN YUSON</u> Employee Signature over Printed Name</p>
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*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)