

December 7, 2023

Janette Trina Aquino Team Lead, iPloy OPC  
9th Floor, Ayala Center Cebu Tower  
Bohol Street, Cebu Business Park  
Cebu City 6000

Dear TL Trina,

It is with a heavy heart that I intend to resign from my current position as a Billing Specialist at iPloy with immediate effect on December 7, 2023. I have come to this decision with a heavy heart knowing that I have started my journey in this company with a warm welcome. My journey at this company has been fruitful because I have learned so many lessons, and met lovely people. However, considering the crisis family and I are facing, I decided to make this my topmost priority. With my separation from the company, I will be using this time to focus on my studies. I am grateful for all the doors that this company has opened for me. I am very fortunate that I have been a part of the company and will forever cherish this journey.

It has been a privilege and an honor working with you!

Sincerely,



Khenjie Largo