

January 2, 2024

Jacey May Sarigumba

Consojong Kimberly Street, Talisay Cebu

Melisa Dalaniel

Team Leader

iPloy Staffing Solutions, Ayala Center Cebu

Dear Ma'am/Sir,

Please accept this letter as an immediate notice of my intention to resign from my position as Customer Service Representative with iPloy Staffing Solutions under 60MC Restart HealthCare Department effective on December 29, 2023 as my last date of duty.

I am leaving the company due to personal reasons that I have to take care of my 3 months old baby since as of today our nanny told us that they are relocating to a different city here in Cebu, and even if I decided to render for 30 days I cannot promise that there will be no absences and lates that will affect my work, because looking for a new nanny requires a lot of time and even if I did find a new one I still cannot confirm how long they are going to stay. I'm afraid this leaves me with no other option, I think this is the most convenient decision on my end and on your end to avoid future problems as well.

I am thankful for being part with the company for the last 6 months. I have learned a lot of knowledge as well as to grow in your company. Though this is a sad development, I am grateful that I was part of the company for the mean time, meeting new people and making friends and progress.

Thank you and Godbless.

Bestregards,



JACEY MAY SARIGUMBA
Customer Service Representative