

**JEFFREY M. TURNOS**

Sinai Home Owners association, Tisa,  
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December 17,2024

Marishka Iris Arcilla  
HR Manager  
iPloy OPC  
16<sup>th</sup> Floor, One Montage, Archbishop Reyes Avenue  
Cebu City, 6000

Dear Ma'am,

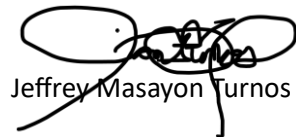
I am writing to formally resign from my position as an Authorization Specialist at iPloy OPC, effective immediately. After careful consideration, I have decided to accept a new opportunity with another company that aligns with my career goals and offers a new set of challenges.

I want to express my sincere gratitude for the opportunities and support provided during my time here. I have greatly enjoyed working with the team and have learned a great deal that will undoubtedly contribute to my future success.

I understand the short notice may cause some disruption, and I apologize for any inconvenience this may cause. Please know that I am committed to assisting in any way I can during this transition period.

Thank you again for the opportunity to be part of iPloy OPC, and I wish the team continued success.

Sincerely,



Jeffrey Masayon Turnos