

Jonah Dano
iPloy OPC
16th floor, One Montage,
Archbishop Reyes Ave, Cebu City, Cebu

Date: August 19, 2025

Dear Ms. Jonah Dano,

I am writing to formally resign from my position as Customer Service Representative at iPloy OPC, effective **August 19, 2025**.

After much reflection, I have decided to be a full time mom. While this decision was not easy, I believe it is necessary for my personal reasons.

I have appreciated opportunities and experiences that I have gained while working here. I have truly enjoyed my time working at iPloy. I am committed to ensuring a smooth transition. Please let me know how I can assist in this process.

Thank you for your understanding and support!

Sincerely,
Rosemarie C. Saldua

