



BIR Form No.
2316
January 2018 (ENCS)

**Certificate of Compensation
Payment/Tax Withheld**



For Compensation Payment With or Without Tax Withheld

2316 01/18ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 For the Year (YYYY) **2 0 2 2** 2 For the Period From (MM/DD) **0 4 1 8** To (MM/DD) **1 2 3 1**

Part I - Employee Information		Part IV-B Details of Compensation Income & Tax Withheld from Present Employer	
3 TIN	3 7 2 - 9 7 5 - 9 8 7 - 0 0 0 0	A. NON-TAXABLE/EXEMPT COMPENSATION INCOME Amount	
4 Employee's Name (Last Name, First Name, Middle Name)	BAYAWA, LIENEVELLE SAGARAL	5 RDO Code	1 2 6
6 Registered Address	Uldog St, Poblacion, Talisay City, 6045 Cebu	6A ZIP Code	
6B Local Home Address		6C ZIP Code	
6D Foreign Address		27 Basic Salary (including the exempt P250,000 below or the Statutory Minimum Wage of the MWE)	
7 Date of Birth (MM/DD/YYYY)	0 1 0 6 2 0 0 0	28 Holiday Pay (MWE)	
8 Contact Number		29 Overtime Pay (MWE)	
9 Statutory Minimum Wage rate per day		30 Night Shift Differential (MWE)	
10 Statutory Minimum Wage rate per month		31 Hazard Pay (MWE)	
11 <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax		32 13th Month Pay and Other Benefits (maximum of P90,000)	15,315.01
Part II - Employer Information (Present)		33 De Minimis Benefits	16,000.00
12 TIN	2 0 5 - 3 6 6 - 9 2 1 - 0 0 0 0	34 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)	10,725.17
13 Employer's Name	CONCENTRIX CVG PHILIPPINES, INC.	35 Salaries and Other Forms of Compensation	0.00
14 Registered Address		14A ZIP Code	
15 Type of Employer <input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer		36 Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)	42,040.18
Part III - Employer Information (Previous)		B. TAXABLE COMPENSATION INCOME REGULAR	
16 TIN		37 Basic Salary	121,500.97
17 Employer's Name		38 Representation	
18 Registered Address	GF, 14TH TO 25TH FLOORS AYALA NORTH EXCHANGE TOWER 2, SAN LORENZO, MAKATI CITY 1223	39 Transportation	
18A ZIP Code		40 Cost of Living Allowance (COLA)	
Part IVA - Summary		41 Fixed Housing Allowance	
19 Gross Compensation Income from Present Employer (Sum of Items 36 and 50)	183,541.22	42 Others (specify)	
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 36)	42,040.18	42A	
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 50)	141,501.04	42B	
22 Add: Taxable Compensation Income from Previous Employer, if applicable	0.00	SUPPLEMENTARY	
23 Gross Taxable Compensation Income (Sum of Items 21 and 22)	141,501.04	43 Commission	
24 Tax Due	0.00	44 Profit Sharing	
25 Amount of Taxes Withheld	0.00	45 Fees Including Director's Fees	
25A Present Employer		46 Taxable 13th Month Benefits	0.00
25B Previous Employer, if applicable	0.00	47 Hazard Pay	
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)	0.00	48 Overtime Pay	
		49 Others (specify)	
		49A OTHER TAXABLE INCOME	20,000.07
		49B	
		50 Total Taxable Compensation Income (Sum of Items 37 to 49B)	141,501.04

13 Employer's Name: **CONCENTRIX CVG PHILIPPINES, INC.**

14 Registered Address: _____ 14A ZIP Code: _____

15 Type of Employer: Main Employer Secondary Employer

16 TIN: _____

17 Employer's Name: _____

18 Registered Address: **GF, 14TH TO 25TH FLOORS AYALA NORTH EXCHANGE TOWER 2, SAN LORENZO, MAKATI CITY 1223** 18A ZIP Code: _____

19 Gross Compensation Income from Present Employer (Sum of Items 36 and 50): **183,541.22**

20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 36): **42,040.18**

21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 50): **141,501.04**

22 Add: Taxable Compensation Income from Previous Employer, if applicable: **0.00**

23 Gross Taxable Compensation Income (Sum of Items 21 and 22): **141,501.04**

24 Tax Due: **0.00**

25 Amount of Taxes Withheld: **0.00**

25A Present Employer: _____

25B Previous Employer, if applicable: **0.00**

26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B): **0.00**

I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

51 EDENREY RAMOS *Edenrey Ramos* Present Employer/Authorized Agent Signature over Printed Name Date Signed _____

CONFORME: 52 BAYAWA, LIENEVELLE SAGARAL Employee Signature over Printed Name Date Signed _____

CTC/Valid ID No. _____ Place of Issue _____ Date Issued _____ Amount paid, if CTC _____

To be accomplished under substituted filing

I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue.

53 EDENREY RAMOS *Edenrey Ramos* Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/Human Resource or Authorized Representative)

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.

54 BAYAWA, LIENEVELLE SAGARAL Employee Signature over Printed Name

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

BAYAWA, LIENEVELLE SAGARAL

TIN: **372-975-987-000**

PUROK 20-TALBOS SA KAMOTE,
POBLACION, TALISAY CITY, CEBU

BIRTH DATE: **01/06/2000**

ISSUE DATE : **06/29/2020**



015481150

- This card bears your permanent Taxpayer Identification Number (TIN). Always indicate your TIN on all returns / documents filed with the BIR.
- Report immediately to your Revenue District Officer, the loss of this card and change of name or address.
- Any person who secures and / or uses more than one TIN shall be criminally liable and shall be punishable by fine and imprisonment