

**Rannie E. Sonogan**  
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**July 4, 2025**

Dear iPloy,

I am writing to formally resign from my position at iPloy, with my resignation effective on **July 7, 2025**.

Due to personal circumstances, I am unable to continue my employment and must step down from my role immediately. I understand the challenges that an immediate departure can cause and I sincerely apologize for any inconvenience this may bring.

I am grateful for the opportunities I've had at iPloy and for the support and experiences I've gained during my time here. I value the professional growth and relationships I've built and will carry them with me as I move forward.

Please let me know how I can assist in the transition during the next few days to ensure a smooth handover of my responsibilities.

Thank you again for your understanding and support.

Sincerely,

  
Rannie E. Sonogan