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12/28/2024

IPLOY STAFFING SOLUTIONS

9th Floor, Ayala Center Cebu Tower Bohol Street, Cebu Business Park,

Cebu City 6000

Dear Iploy,

Please accept this letter as my formal resignation from my position as Customer Service Representative at IPLOY STAFFING SOLUTIONS. My last day of work will be 12/27/2024.

I regret to inform you that I am resigning due to personal reasons. While it was a difficult decision to make, it is the best course of action for me at this time. I am grateful for the opportunity to work with IPLOY STAFFING SOLUTIONS and appreciate the experience and knowledge gained during my time here.

I am committed to making the transition process as smooth as possible and will ensure that all my duties are completed before my last day of work. Please let me know if there is anything else I can do to assist with the transition.

Sincerely,


ERICA MAY BELIRAN

