



EMPLOYEE PERSONAL DATA SHEET

Mark appropriate boxes with "X" and use separate sheet if necessary.

PERSONAL INFORMATION

SURNAME		GUTIERREZ		16. RESIDENTIAL ADDRESS	
FIRST NAME		GERALDINE		Bldg 5 Lot 16 Loregon St. Cebu City Philc. Co	
MIDDLE NAME		MAMAC			
DATE OF BIRTH (mm/dd/yyyy)		10 / 22 / 87		ZIP CODE	
PLACE OF BIRTH		Cebu City		17. TELEPHONE NO.	
SEX		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		09395991731	
CIVIL STATUS		<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		18. PERMANENT ADDRESS	
CITIZENSHIP		Filipino		Bldg 5 Lot 16 Loregon St. C.C.	
HEIGHT (m)				ZIP CODE	
HEIGHT (kg)		60 kg.		6800	
BLOOD TYPE		O+		19. TELEPHONE NO.	
PASSPORT ID NO.				09395991731	
MAG-IBIG ID NO.		1211-6010-2712		20. E-MAIL ADDRESS (if any)	
PHILHEALTH NO.		1202-5486-1206		21. CELLPHONE NO. (if any)	
SS NO.		06-3768444-6		22. AGENCY EMPLOYEE NO.	
				23. TIN	
				485-303-989-000	

FAMILY BACKGROUND

HOUSEHOLD SURNAME	FIRST NAME	MIDDLE NAME	OCCUPATION	EMPLOYER/BUS. NAME	BUSINESS ADDRESS	TELEPHONE NO.	25. NAME OF CHILD (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
Gutierrez	Freddie	Porillo	Call center				Gutierrez, Caleb Wrain M.	05 / 30 / 2009
							Gutierrez, Cadence Leigh M.	04 / 21 / 2012
							Gutierrez, Carrienne Louise M.	11 / 12 / 13
(Continue on separate sheet if necessary)								/ /
MOTHER'S SURNAME	Mamac							/ /
FIRST NAME	Renato							/ /
MIDDLE NAME								/ /
MOTHER'S MAIDEN NAME	Sumaya							/ /
FIRST NAME	Gemma							/ /
MIDDLE NAME	Balansag							/ /
(Continue on separate sheet if necessary)								/ /

37 a. Have you ever been formally charged? YES NO
 If YES, give details: _____

b. Have you ever been guilty of any administrative offense? DYES NO
 If YES, give details: _____

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? DYES NO
 If YES, give details: _____

39. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector? DYES NO
 If YES, give details: _____

40. Have you ever been a candidate in a national or local election (except Barangay election)? DYES NO
 If YES, give details: _____

41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? DYES NO
 If YES, please specify: _____

b. Are you differently abled? DYES NO
 If YES, please specify: _____

c. Are you a solo parent? DYES NO
 If YES, please specify: _____

42. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
Bon Erik Dia	Luzan, Talisay City	09255036291
Lorely Marie Dela Cerna	Labangon, Cebu City	091826417212
Aileen Abelgas	Buhisan, Cebu City	09269191872


ID picture taken within the last 6 months
 3.5 cm. X 4.5 cm
 (passport size)

Computer generated or xerox copy of picture is not acceptable

43. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head / authorized representative to verify / validate the contents stated herein. I trust that this information shall remain confidential.

COMMUNITY TAX CERTIFICATE NO.
ISSUED AT
/ /
ISSUED ON (mm/dd/yyyy)

 SIGNATURE (Sign inside the box)
DATE ACCOMPLISHED

RIGHT THUMBMARK
