

Claire Anne B. Yongco

Fresh Graduate

I am a talented and enthusiastic fresh graduate who is focused on finding a position that will fit my qualifications and experiences and where I can show my knowledge and skills for the attainment of the company's goal.



✉ yongcoclaireanne@gmail.com

☎ 09239157006

📍 Sanciangko St., Cebu City, Philippines

📅 21 June, 2000

EDUCATION

Bachelor of Arts in English Language Studies

University of San Jose-Recoletos /
Magallanes Street, 6000, Cebu City

2022-2023

- Co-authored a publishable paper under the Recoletos International Journal of Language and Literature (RIJLL): "Sorry.mp4: A Discourse Analysis of Apology and Politeness Strategies in Influencer Apology Videos"
- 5 Consecutive semesters on making it to the Dean's List
- Loyalty Awardee

Humanities and Social Sciences Strand (Senior High School)

University of San Jose - Recoletos /
Magallanes Street, 6000, Cebu City

2018-2019

- The effect of Placing Hoopson Trashbins in USJ-RSHS (Main) Classrooms

Junior High School

Sta. Monica Academy / Pinamungajan, Cebu

2016-2017

- Consistent Honor Student

Elementary

Bonbon Elementary School /
Bonbon, Aloguinsan, Cebu

2012-2013

- Consistent Honor Student
- Major and minor awardee

WORK EXPERIENCE

Practice Teaching

University of San Jose-Recoletos

Marketing Staff

Bachelors Realty & Brokerage Inc.

Processing Officer

Wise Immigration & Study Services

SKILLS

Good in communication skills

Ability to work under pressure

Time Management Proficient

Flexible

Leadership

Adaptability

Creative

ORGANIZATIONS

JEGEXECOM (2020-2022)

Public Relations Officer, Joseonian English Guild

KKDAT Officer (2021-2022)

PIO

CERTIFICATES

Certificate of Recognition for being an Honor Student of Arts and Sciences (2019-2023)

Dean's List

Certificate of Completion for having completed the 200 hours in service in Bachelors Realty & Brokerage Inc. (2022 - 2023)

OJT

Certificate of Recognition for having been a rating of 1.0 by the Internship Coordinator

Certificate of Recognition for having produced and defended a publishable Format Research Paper (2022 - 2023)

LANGUAGES

English

Full Professional Proficiency

Filipino

Full Professional Proficiency

Visayan

Full Professional Proficiency

ACHIEVEMENTS

Tawag ng Tanghalan 2 Time Defending Champion

Sinulog Idol Season 9 - 3rd Runnerup

(Copy for OCRG)



Municipal Form No. 702 (Revised January 1993)

Republic of the Philippines
**OFFICE OF THE CIVIL REGISTRAR GENERAL
 CERTIFICATE OF LIVE BIRTH**

(Fill out completely, accurately and legibly. Use ink or typewriter. Place X before the appropriate answer in items 2, 5a, 6b and 19a.)

Province: Cebu		Registry No.: 2000-541	REMARKS/ANNOTATION
City/Municipality: Aloguinsan			
1. NAME (First) CLAIRE ANNE (Middle) BAKL (Last) YONGGO		For OCRG USE ONLY: Population Reference No. 2204-B00MM05	
2. SEX: Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>	3. DATE OF BIRTH: (day) 21 (month) June (year) 2000		TO BE FILLED UP AT THE OFFICE OF THE CIVIL REGISTRAR
4. PLACE OF BIRTH (Name of Hospital/Clinic/Institution/ House No., Street, Barangay) Bonbon Aloguinsan Cebu		41 B O O O C J Y	
5a. TYPE OF BIRTH: 1 Single <input checked="" type="checkbox"/> 2 Twin <input type="checkbox"/> 3 Triplet, etc. <input type="checkbox"/>		b. IF MULTIPLE BIRTH CHILD WAS: 1 First <input type="checkbox"/> 2 Second <input type="checkbox"/> 3 Others, Specify <input type="checkbox"/>	
c. BIRTH ORDER (live births and fetal deaths including this delivery) (first, second, third, etc.) 2nd		d. WEIGHT AT BIRTH 2722 grams	
6. MAIDEN NAME (First) LESLEY ANN (Middle) PANCHO (Last) BAKL		49 2 50 2 1 0 6 2 0	
7. CITIZENSHIP Filipino		8. RELIGION R/C	
9a. Total number of children born alive: 2	b. No. of children still living including this birth: 2	c. No. of children born alive but are now dead: 0	
10. OCCUPATION Housekeeper		11. Age at the time of this birth: 21 years	
12. RESIDENCE (House No., Street, Barangay) Bonbon Aloguinsan Cebu		62 0 2 64 2 1 1 1	
13. NAME (First) JORGE (Middle) PANUCAN (Last) YONGGO		68 1 69 1	
14. CITIZENSHIP Filipino		15. RELIGION R/C	
16. OCCUPATION Canvasser		17. Age at the time of this birth: 23 years	
18. DATE AND PLACE OF MARRIAGE OF PARENTS (If not married, accomplish Affidavit of Acknowledgment/Admission of Paternity at the back.) 08 May 1999 - Aloguinsan, Cebu			
19a. ATTENDANT: 1 Physician <input type="checkbox"/> 2 Nurse <input type="checkbox"/> 3 Midwife <input type="checkbox"/> 4 Hilot (Traditional Midwife) <input checked="" type="checkbox"/> 5 Others (Specify) <input type="checkbox"/>			
19b. CERTIFICATION OF BIRTH: I hereby certify that I attended the birth of the child who was born alive at 8:00 A.M. o'clock am/pm on the date stated above.			
Signature: <i>[Signature]</i> Name in Print: CONCEPCION OLLANO Title or Position: Trad. Midwife		Address: Bonbon, Aloguinsan, Cebu Date: 3 July 2000	
Signature: <i>[Signature]</i> Name in Print: LESLEY ANN PANCHO Relationship to the child: Mother		Address: Bonbon, Aloguinsan, Cebu Date: 3 July 2000	
Signature: <i>[Signature]</i> Name in Print: VIRGINIA O. SAMILCA Title or Position: Casual Clerk Date: 3 July 2000		Signature: <i>[Signature]</i> Name in Print: PRESA A. MANGULIMOTAN Title or Position: M.C.R. Date: 3 July 2000	
21. PREPARED BY		22. RECEIVED AT THE OFFICE OF THE CIVIL REGISTRAR	
		93 1 94 1	
		96 000000	

07347-DG-400CDA-00261-BI029

BEST POSSIBLE IMAGE



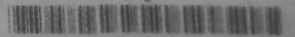
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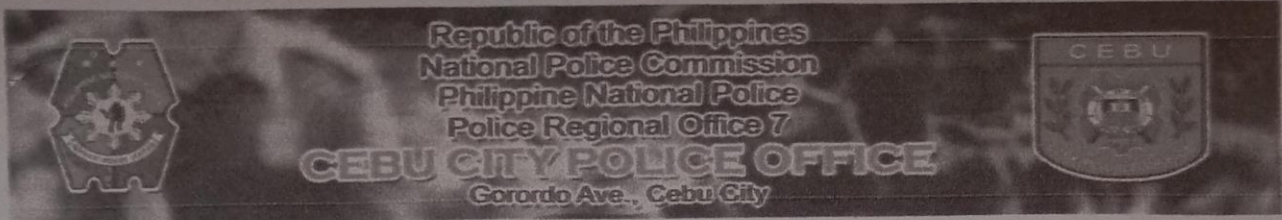
BReN
 02204-B00MM05-7

Documentary
 Stamp Tax Paid

[Signature]

CLAIRE DENNIS S. MAPA, Ph. D.
 National Statistician and Civil Registrar General
 Philippine Statistics Authority





24/7 ONLINE VIEWABLE / VERIFIABLE POLICE CLEARANCE CARD / CERTIFICATE

To Whom It May Concern,

This is to certify that the person whose photo, signature and right thumb mark appearing in the card has requested for a **RECORD CLEARANCE CHECK** from this Police Station. Verification has been made and the result(s) and finding(s) are listed:

POLICE REGIONAL OFFICE 7 PHILIPPINE NATIONAL POLICE ONLINE POLICE CLEARANCE CARD	
Name	: CLARE ANNE SAEL YONGCO
Address	: CLIMACO ST. BRGY. PAHINA CENTRAL CEBU CITY
Date of Birth	: 06/21/2000 Age: 23
Place of Birth	: ALBUQUINSAIL CEBU
Nationality	: FILIPINO
Sex	: FEMALE
Status	: SINGLE
Date of Issuance	: 06/23/2023
Date of Expiration	: 06/23/2024
<p>To view/verify this card please log on to www.epi-clearance.com/cebu/cebucity-verify and follow the instructions indicated in the verification page.</p>	
ID NO.	: CEB8366178
KEY CODE	: 06231751

NOTICE	
This Police Clearance card and certificate is issued to the person whose name, photo and signature appear in front.	
This card is NON - TRANSFERABLE and may be cancelled without prior notice.	
If found, please return this ID to : CEBU CITY POLICE OFFICE Gorordo Ave., Cebu City	
This serves as a valid identification card until the date of expiration.	
 PCPT GALL AIZA L. NACARIO Assistant Chief, IDMU, CCPO Case Monitoring Officer, CRMEU	 PCOL IRENEO BACARNAS DALOGDOG City Director Cebu City Police Office

NAME : CLARE ANNE SAEL YONGCO
ALIAS (A.K.A) : NONE
ADDRESS : CLIMACO ST. BRGY. PAHINA CENTRAL CEBU CITY
DATE OF ISSUANCE : 06/23/2023
DATE OF EXPIRATION: 06/23/2024
DIST. MARK(S) : NONE
LOCATION : NONE

FINDINGS : NO DEROGATORY RECORDS / INFORMATION
REMARKS : NONE
PRIMARY PURPOSE: LOCAL EMPLOYMENT
ID NO. : CEB8366178
KEY CODE : 06231751
C.I.C. O.R. NO. : 5177487
ENCODER : JAYHANNIE GALENDEZ

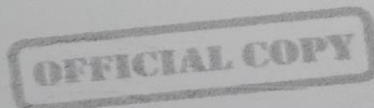
Applicants are required to submit the **Official Copy of the Police Clearance Certificate** to prospective Employers and/or Government Offices to comply with the purpose for which the Police Clearance Certificate was issued.

Applicants/Employers/Governments Offices are highly encourage to verify/compare the OFFICIAL COPY of the POLICE CLEARANCE CERTIFICATE with the digitally stored image for authentication purpose.

Please log on to www.epi-clearance.com/cebu/cebucity-verify and follow the instructions indicated in the verification page.

FALSIFICATION OF PUBLIC DOCUMENTS IS PUNISHABLE BY LAW

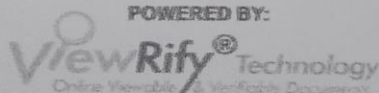
If there are any discrepancies with the Official copy of the Police Clearance Certificate as against the digital image appearing in the website, please report it to Cellphone No. 0917 - 599 - 4517 for public assistance.



PCPT GALL AIZA L. NACARIO
 Assistant Chief, IDMU, CCPO
 Case Monitoring Officer, CRMEU

PCOL IRENEO BACARNAS DALOGDOG
 City Director
 Cebu City Police Office

POWERED BY:



UTILITY MODEL REGISTRATION NO.: 2-2016000629
EASTLAND PRINTINK, INC.



MEMBER'S DATA FORM (MDF)

FOR Pag-IBIG Fund USE ONLY	
Pag-IBIG MID NUMBER	121322200782
REGISTRATION TRACKING NUMBER	923174288366

OCCUPATIONAL STATUS		UNEMPLOYED/NOT YET EMPLOYED	
MEMBERSHIP CATEGORY			
PERSONAL DETAILS			
NAME	LAST NAME	FIRST NAME	NAME EXTENSION
MEMBER	YONGCO	CLAIRE ANNE	BAEL <input type="checkbox"/>
FATHER	YONGCO	GEORGE	PANUGAN <input type="checkbox"/>
MOTHER (Maiden Name)	YONGCO	LESLEY ANN	BAEL <input type="checkbox"/>
SPOUSE (if Married)			<input type="checkbox"/>
MEMBER'S NAME AS APPEARING IN THE BIRTH CERTIFICATE	YONGCO	CLAIRE ANNE	BAEL <input type="checkbox"/>
DATE OF BIRTH	MARITAL STATUS	TAXPAYER IDENTIFICATION NUMBER (TIN)	
06/21/2000	Single/Unmarried		
PLACE OF BIRTH	CITIZENSHIP	SSS NUMBER	
ALOGUINSAN, CEBU	FILIPINO	GSIS NUMBER	
SEX	HEIGHT(cm.)	WEIGHT(kg.)	PROMINENT DISTINGUISHING FACIAL FEATURES
FEMALE	0.00	0.00	
COMMON REFERENCE NUMBER (CRN)	FREQUENCY OF MEMBERSHIP SAVINGS (MS) PAYMENT		EMPLOYEE NUMBER
			For AFP/PNP Employee, Serial/Badge No.
			For DepEd Employee, Division Code-Station Code
ADDRESS AND CONTACT DETAILS			
PERMANENT HOME ADDRESS			COUNTRY + AREA CODE + TELEPHONE NUMBER
Unit/Room No., Floor	Building Name		Home
Lot No.,	Block No.,	Phase No.	Cell Phone
	House No.	Street Name	+63 (0923) 9157006
Subdivision	Barangay		Business (Direct Line)
Municipality/City	Province/State/Country		Business (Trunk Line)
ALOGUINSAN	CEBU, PHILIPPINES		Email Address
ZIP Code			yongcoclaireanne@gmail.com
6040			
PRESENT HOME ADDRESS			
Unit/Room No., Floor	Building Name	Lot no.,	Block no.,
		Phase No.	
House No.	Street Name	Subdivision	Barangay
Municipality/City	Province/State/Country		ZIP Code
ALOGUINSAN	CEBU, PHILIPPINES		6040
PREFERRED MAILING ADDRESS		PERMANENT HOME ADDRESS	

Republic of the Philippines
Department of Justice
National Bureau of Investigation



33504479

This is to certify that the person whose name, picture, signature and thumbprint appearing below applied for NBI Clearance and the results is as follows:

NBI ID NO.
Y520FCUE00-L07487241

FAMILY NAME
YONGCO

MIDDLE NAME
BAEL

ADDRESS
PUROK 1 BONBON ALOGUINSAN CEBU

DATE OF BIRTH
June 21, 2000

CITIZENSHIP
FILIPINO

PURPOSE
MULTI-PURPOSE CLEARANCE

REMARKS
NO RECORD ON FILE

VALID UNTIL
June 22, 2024

FIRST NAME
CLAIRE ANNE
HUSBAND'S SURNAME

PLACE OF BIRTH
ALOGUINSAN CEBU

CIVIL STATUS
SINGLE



SIGNATURE

GENDER
FEMALE

PERSONAL COPY



Y520FCUE00-L07487241

Medardo G. de Lemos
ATTY. MEDARDO G. DE LEMOS
Director

Date Printed: Thursday, June 22, 2023 03:57 PM

Agency	L07	DATID	pepitof
CASID	pepitof	BIOID	pepitof
O.R. No.	FRDXOBMLHB	RECID	
O.R. Date	06/22/2023 3:54:33 PM	INTID	
DST PAID		PRTID	pepitof

to be filled out by BIR) DLN:



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

Application for Registration

BIR Form No.

1904

July 2021 (ENCS)

Taxpayer and Person Registering under E.O. 98
(Securing a TIN to be able to transact with any government office) and Others

TIN to be issued (To be filled out by BIR)

628 566 629 0,000,0

1 Date of Registration (MM/DD/YYYY) 07/07/2023 RDC Code (To be filled out by BIR) 083

2 Taxpayer Information
 Individual
 Partnership
 Corporation
 Estate
 Trust
 Other (Specify)

3 Country of Residence (Applicable) PHILIPPINE

4 Taxpayer Name
Last Name: YONGCO First Name: CLAIRE ANNE Middle Name: BAEL Suffix:

5 Date of Birth (MM/DD/YYYY) 06/21/2000 Place of Birth: BOMBON, ADOGUINCON, CEBU

6 Address (House No., Street, Barangay, City/Municipality, Province, Zip Code)
House No.: Street: Barangay: BOMBON City/Municipality: ADOGUINCON Province: CEBU Zip Code: 6040

7 Identification No. (SSS, PhilHealth, etc.) 09239157006

8 Marital Status
 Single Married Widowed Separated

9 Spouse Name (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

10 Identification No. (SSS, PhilHealth, etc.) 000000

11 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

12 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

13 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

14 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

15 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

16 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

17 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

18 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

19 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

20 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

21 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

22 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

23 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

24 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

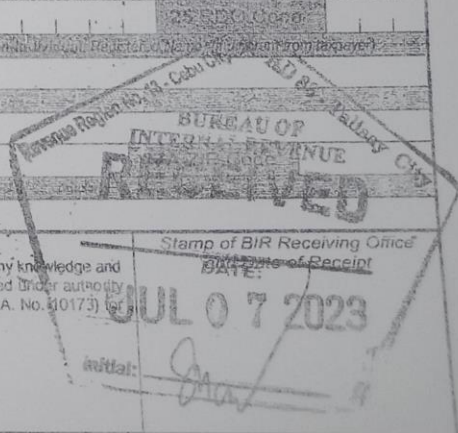
25 Signature (Last Name, First Name, Middle Name, Suffix)
Last Name: Pancho First Name: George Middle Name: Panugan Suffix: Yongco

30 Declaration

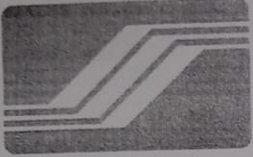
I declare, under the penalties of perjury, that this application has been made in good faith, verified by me and to the best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

CLAIRE ANNE YONGCO
TAXPAYER AUTHORIZED REPRESENTATIVE
(Signature over Printed Name)

Title/Position of Signatory



Note: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)



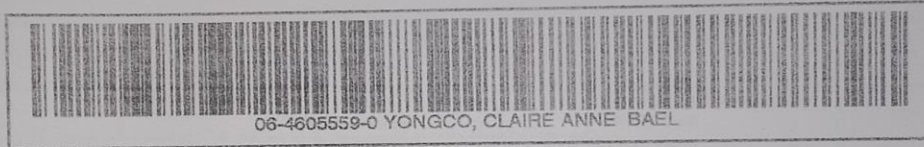
Republic of the Philippines
SOCIAL SECURITY SYSTEM

SS NUMBER SLIP

06-4605559-0

YONGCO, CLAIRE ANNE BAEL

06/21/2000





Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION

8/F, Golden Peak Tower, Gorordo Ave., cor. Escario St., Cebu City 6000
(032) 233 7407 (032) 233 7523 (032) 233 3287 (fax) (032) 233 3281 (032) 233 7871
www.philhealth.gov.ph



MEMBER DATA RECORD

MEMBER BASIC INFORMATION

PhilHealth Identification Number (PIN) :	120261429255	PhilSys Number :	:
Member Category :	DIRECT CONTRIBUTOR - SELF	NHTS Coverage :	N/A
	EARNING INDIVIDUAL - INDIVIDUAL	Validity Period :	N/A

YONGCO, CLAIRE ANNE BAEL
SITIO NAPO BONBON, ALOGUINSAN, CEBU - 6040

Foreign Address :	N/A	Sex :	FEMALE
		Date of Birth :	6/21/2000
		Place of Birth :	ALOGUINSAN, CEBU
Contact No. (Foreign) :	N/A	Civil Status :	SINGLE
(Local) :	/09239157006	Tax Identification Number :	

EMPLOYER INFORMATION

Philhealth Number (PEN/POGN) :	N/A		
Name of Employer/Organized Group :	N/A		
Business Address :	N/A		
Telephone Number :	N/A	Employment Status :	N/A
Tax Identification Number :	N/A	Date :	N/A

DEPENDENT INFORMATION

PIN	Surname	Given Name	Middle Name	Sex	Relation	Date of Birth
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*** NO DECLARED DEPENDENT/S ***

MARJORIE A. CABRIETO
REGIONAL VICE PRESIDENT
PRO - VII Cebu City

Paalala : Basahin ang nilalaman ng MDR. Kung may kulang o mali, ibalik agad upang maidagdag o maiwasto. Ingatan ang orihinal na kopya at huwag ibigay kahit kanino. Kung sakaling gagamit at makikinabang ng benepisyo, magbigay ng kopya sa ospital. (Reminder: Read the contents of the MDR. Should there be any data discrepancies, return it back to amend or rectify the error. Take good care of the MDR and do not hand it over to anybody. Provide photocopy to hospital in case of confinement and availment of benefits.)

This is a system generated report. Signature is not required.
06/22/2023 4:08:57 pm 30661016 30661016 6/22/2023 /

Printed At : PRO VII Cebu City - 8/F Golden Peak Tower, Gorordo Ave. cor. Escario St., Cebu City

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation

PhilHealth
Part of the Department of Health

12-026142925-5
YONGCO, CLAIRE ANNE BAEI
JUNE 21, 2000 - FEMALE
SITIO NAPO BONBON ALOGUINSAN, CEBU - 6040

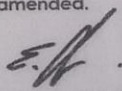


1 2 0 2 6 1 4 2 9 2 5 5

Claire
Signature

CERTIFICATION

The person whose name and signature appear on this card is a beneficiary of the National Health Insurance Program. He/She, including his/her qualified dependents, are entitled to the benefits and privileges of the Program by virtue of Republic Act No. 7875, as amended.



EMMANUEL R. LEDESMA, JR.
Acting President and Chief Executive Officer (CEO)



Republic of the Philippines
COMMISSION ON ELECTIONS

Office of the Election Officer

ALOGUINSAN, CEBU

VOTER'S CERTIFICATION

Voter's Identification Number : 22040012AF2100CBY20000-0

Province : CEBU

Municipality : ALOGUINSAN

Barangay : BONBON

Precinct No. : 0012 A

VRR No. : 2204300009581

Illiterate /

Disabled : NONE



Name : YONGCO, CLAIRE ANNE BAEI

Sex : Female

Civil Status : SINGLE

Residence : PUROK 1
BONBON
ALOGUINSAN
CEBU

BIOMETRICS :



PERIOD OF RESIDENCE IN :

Municipality : 20 year(s) and 10 month(s)

Date of Birth : 06/21/2000

Date of Registration : 04/29/2021

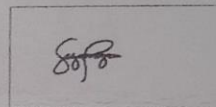
Sector : WOMEN

Registration Type : REGISTRATION

VOTING RECORD

Current : Y 05/09/2022

Previous :



Issued and signed on this 21st day of June, 2023 at ALOGUINSAN, CEBU.

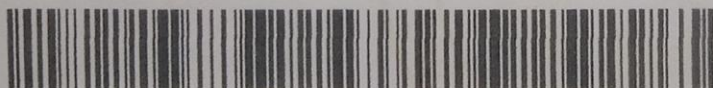
Paid Under O.R. # : 15045160

Amount Paid : 75.00

Date Issued : 06/21/2023

CERTIFIED CORRECT :

ARTHUR J. PATIGA
Election Officer



NOTICE: All authorized recipients of any personal data, personal information, privileged information and sensitive personal information contained in this document, including other pertinent documents attached thereto that are shared by the Commission on Elections in compliance with the existing laws and rules, and in conformity with the Data Privacy Act of 2012 (R.A. No. 10173) and its implementing Rules and Regulations, as well as the pertinent Circulars of the National Privacy Commission, are similarly bound to comply with the said laws, rules and regulations, relating to data privacy, security, confidentiality, protection and accountability.

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