

November 15, 2023


Employee Relations Team
iPloy Staffing Solutions
9th Floor, Ayala Center Cebu Tower (ACCT)
Bohol St. Cebu Business Park, Cebu City 6000

Employee Relations Team,

Please accept this letter as my formal notification to you that I am resigning from my position with iPloy Staffing Solutions. I am resigning because I found a new job that is suitable for my degree and it is day shift. This is effective today, November 15, 2023.

I am beyond grateful for all the opportunities, both professional and personal, that has been provided to me while I worked at iPloy Staffing Solutions. If there's anything you need from me regarding my resignation then please let me know as soon as possible.

Sincerely yours,



HANNAH MAE LAGA