

Rosemarie B. Malinao

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October 15, 2025

Marie Bala

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16th floor, Archbishop Reyes St.

Cebu Business Park, Cebu City Philippines

Dear TL Marie,

I am writing to formally submit my resignation as a Customer Service Representative at iPloy Staffing Solutions effective today, October 15, 2025. After careful consideration, I have decided to venture onto a different career and grab opportunities that will be helpful in achieving my goals.

I am beyond grateful for iPloy Staffing Solutions for a wonderful experience. I must say that I was able to develop and enhance my professional and personal attributes. With all these, I am confident to showcase my skills since it has been a privilege to work with your team. Thank you for your guidance and support all throughout my tenure.

I wish the company will continue to be successful and hoping to stay in touch.

Thank you,



Rosemarie B. Malinao