

**KIEN GIBSON CABALLES**

VILLA PLACITA  
INAYAWAN, CEBU CITY  
+63 927 514 3710  
Kiencaballes111@gmail.com

28 February 2025

iPloy Staffing Solution  
Bohol, ST, Cebu  
Business Park,  
Cebu City, 6000

Dear HR Manager,

Please accept this email as formal notification that I am resigning from my position as Healthcare Representative/Associate at iPloy OPC, effective March 28, 2025.

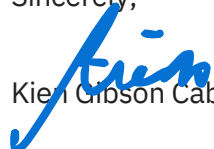
After careful consideration, I have accepted a new employment opportunity that more closely aligns with my professional skills and long-term career aspirations. This new role presents an opportunity for significant personal and professional growth as I pursue my career goals.

I would like to express my sincere gratitude for the opportunities and experiences I have gained during my tenure at iPloy OPC. I have valued the support and guidance provided by my colleagues and supervisors during my time with the company.

To ensure a seamless transition, I am committed to completing my current responsibilities and assisting in the training of my replacement. I am available to discuss any outstanding tasks and contribute to a smooth handover process.

Thank you for your understanding and for the opportunity to have been a part of the iPloy OPC team.

Sincerely,



Kien Gibson Caballes,