

Nenette C. Tolentino
Bonbon Oslob Cebu
6025

February 10, 2025

iPloy
9th Floor, Ayala Center Cebu Tower
Bohol Street, Cebu Business Park, Cebu City 6000

Dear STL Jade Fernandez,

Greetings!

I am writing to inform you of my intention to resign from my job as Orders Specialist at iPloy, effective immediately on February 10, 2025

I'm very grateful for the chances the organization has given me during the past year and a half of work. Since I began working here, my career objectives have changed, and I believe the time has come for me to pursue a different opportunity that is more in line with my current goals. I value all the opportunities for growth and development you have given me throughout my time here, and I believe that it has given me the necessary exposure to the business world to succeed in the field of customer service. During this time, I had the chance to meet several excellent coworkers and had a great time in my professional life.

I'm thankful for the chances you gave me while I was working at iPloy. When I leave my current position now, please let me know what help I may provide. I hope we will be able to get in touch in the future.

Thank you for all your help and support and I wish you, the company and my colleagues all the best for the future.

Sincerely,


Nenette Tolentino