

Kimberly Mae C. Laborte  
3787 Villa Busca, Bulacao  
Talisay City, Cebu.

IPloy OPC.  
9th Floor, Ayala Center Cebu Tower (ACCT),  
Bohol St., Cebu Business Park, Cebu City

To whom it may concern,

I am writing this letter to formally inform you of my decision to resign from the company due to my pursuit of seeking opportunities for professional growth and advancement.

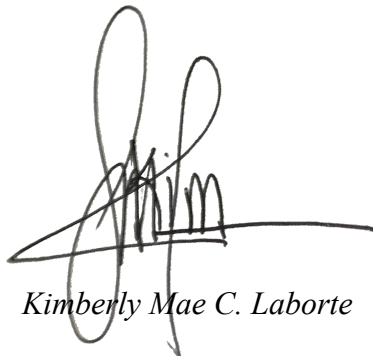
Please accept this letter as formal notice of my resignation from IPloy OPC, effective December 29, 2025.

It was a great pleasure to be working for IPloy OPC. I truly appreciate the opportunities and experience I have been given during my time here. I am grateful for your support and guidance.

Thank you again for everything.

I truly wish for everyone in the company to have continued success.

Warm regards,

A handwritten signature in black ink, appearing to read 'Kimberly Mae C. Laborte', with a long horizontal flourish extending to the right.

*Kimberly Mae C. Laborte*