



E-1

COV-01214 (09-2015)

Republic of the Philippines  
SOCIAL SECURITY SYSTEM  
PERSONAL RECORD  
FOR ISSUANCE OF SS NUMBER

SS NUMBER

06-4268725-0

THIS FORM MAY BE REPRODUCED AND IS NOT FOR SALE. THIS CAN ALSO BE DOWNLOADED THRU THE SSS WEBSITE AT www.sss.gov.ph.

PLEASE READ THE INSTRUCTIONS AND REMINDERS AT THE BACK BEFORE FILLING OUT THIS FORM. PRINT ALL INFORMATION IN CAPITAL LETTERS AND USE BLACK INK ONLY.

PART I - TO BE FILLED OUT BY THE REGISTRANT

**A. PERSONAL DATA**

NAME (LAST NAME) INDOY (FIRST NAME) MARIEJO (MIDDLE NAME) RONDERO (SUFFIX) DATE OF BIRTH (MMDDYYYY) 018 118 2010

SEX  Male  Female CIVIL STATUS  Single  Married  Widowed  Legally Separated  Others TAX IDENTIFICATION NUMBER (IF ANY)

NATIONALITY FILIPINO RELIGION ROMAN CATHOLIC PLACE OF BIRTH (CITY/MUNICIPALITY, PROVINCE) CEBU CITY, CEBU (CITY, COUNTRY, if born outside the Philippines)

HOME ADDRESS (RUL./FLR./UNIT NO. & BLDG. NAME) N/A (HOUSE/LOT & BLK. NO.) N/A (STREET NAME) MISSION ST. (SUBDIVISION) N/A

(BARANGAY/DISTRICT/LOCALITY) POBLACION (CITY/MUNICIPALITY) OSLOB (PROVINCE) CEBU (COUNTRY) PHILIPPINES ZIP CODE 6026

MOBILE/CELLPHONE NUMBER 89064412766 E-MAIL ADDRESS marijoindy2518@gmail.com TELEPHONE NUMBER (COUNTRY CODE+ AREA CODE+ TEL. NO.) N/A

FATHER (LAST NAME) INDOY (FIRST NAME) MARLITO (MIDDLE NAME) EYAS (SUFFIX) N/A

MOTHER'S MAIDEN NAME (LAST NAME) RONDERO (FIRST NAME) JULIET (MIDDLE NAME) LAURENTE (SUFFIX) N/A

**B. DEPENDENT(S)/BENEFICIARY/IES**  Check this box if using additional sheet

SPOUSE (LAST NAME) (FIRST NAME) (MIDDLE NAME) (SUFFIX) DATE OF BIRTH (MMDDYYYY)

CHILD/REN (LAST NAME) (FIRST NAME) (MIDDLE NAME) (SUFFIX) DATE OF BIRTH (MMDDYYYY)

1. 2. 3. 4. 5.

OTHER BENEFICIARY/IES (if without spouse & child and parents are both deceased)

1. INDOY MARLITO EYAS N/A FATHER 018 201 191712

2. INDOY KIMBERLY N/A N/A COUSIN 111 219 210102

**C. FOR SELF-EMPLOYED/OVERSEAS FILIPINO WORKER/NON-WORKING SPOUSE**

SELF-EMPLOYED (SE) Profession/Business Year Prof./Business Started Monthly Earnings P

OVERSEAS FILIPINO WORKER (OFW) Foreign Address Monthly Earnings P Are you applying for membership in the Flexi-Fund Program?  YES  NO

NON-WORKING SPOUSE (NWS) SS No./Common Reference No. of Working Spouse Monthly Income of Working Spouse (P) I agree with my spouse's membership with SSS. SIGNATURE OVER PRINTED NAME OF WORKING SPOUSE

D. CERTIFICATION

I certify that the information provided in this form are true and correct. (If registrant cannot sign, affix fingerprints in the presence of an SSS personnel.)

Registrant is required to affix fingerprints.

MARIEJO K. INDOY  
PRINTED NAME

SIGNATURE

FATIMA C. JORDAN  
DATE 4/10/2019



PART II - TO BE FILLED OUT BY SSS

BUSINESS CODE (FOR SE) WORKING SPOUSE'S MSC (FOR NWS) P

MONTHLY SS CONTRIBUTION (FOR SE/OFW/NWS) P APPROVED MSC (FOR SE/OFW/NWS) P

START OF PAYMENT (FOR SE/NWS) FLEXI-FUND APPLICATION (FOR OFW)  Approved  Disapproved

RECEIVED BY (REPRESENTATIVE OFFICE/PARTNER AGENT) SIGNATURE OVER PRINTED NAME DATE & TIME

RECEIVED & PROCESSED BY (MSS, BRANCH/SERVICE OFFICE/FOREIGN OFFICE) SIGNATURE OVER PRINTED NAME DATE & TIME

FATIMA C. JORDAN 4/10/19  
Cebu Robinsons Fuente SO 12:09:00 PM

SIGNATURE OVER PRINTED NAME DATE & TIME

FATIMA C. JORDAN  
OIC TH, Cebu Robinson's SO

## INSTRUCTIONS

1. Fill out this form and submit to the nearest SSS branch office together with the required documents.
2. Fill out the applicable portions as follows:  
Parts I-A, B and D, if applying for SS number as pre-employment requirement  
Parts I-A, B, C and D, if applying for Self-Employed, Overseas Filipino Worker (OFW) or Non-Working Spouse membership  
- For Part I-B "DEPENDENT(S)/BENEFICIARY/IES", use "Additional Sheet for Dependent(s)/Beneficiary/(ies)", if necessary.
3. Always indicate "N/A" or "Not Applicable", if the required data is not applicable.
4. If this form is to be downloaded from the internet, please fill-out in two (2) copies.

## REMINDERS

1. New registrant who is over sixty (60) years old and not a surviving spouse pensioner/guardian of a pensioner, is not qualified to apply for an SS number.
2. Your SS number is your lifetime number. You should not have more than one SS number.
3. The following required documents should be the original or certified true copy issued by the City or Municipal Civil Registrar or Philippine Statistics Authority/National Statistics Office:
  - 3.1 Birth Certificate
  - 3.2 Marriage Contract/Marriage Certificate
  - 3.3 Death Certificate
4. All Identification (ID) cards and/or documents with English translation issued by foreign government are acceptable.

## LIST OF DOCUMENTARY REQUIREMENTS

Always present the original or certified true copy/ies when submitting the photocopies of the required ID card(s) and/or document(s).

### A. ID-Cards and/or Documents for the Issuance of SS Number

**Birth Certificate**, or in its absence, any of the following documents:

- Baptismal Certificate or its equivalent
- Driver's License
- Passport
- Professional Regulation Commission (PRC) card
- Seaman's Book (Seafarer's Identification and Record Book)

In the absence of the above ID cards and/or documents, any two (2) of the following documents both with the correct name and at least one (1) with date of birth:

- Allen Certificate of Registration
- ATM card (with cardholder's name)
- Bank Account Passbook
- Baptismal Certificate of child/ren or its equivalent
- Birth Certificate of child/ren
- Certificate of Confirmation issued by National Commission on Indigenous Peoples (formerly Office of Southern Cultural Community and Office of Northern Cultural Community)
- Certificate of Licensure/Qualification Documents from Maritime Industry Authority
- Certificate of Muslim Filipino Tribal Affiliation issued by National Commission on Muslim Filipinos
- Company ID card
- Court Order granting petition for change of name or date of birth
- Credit card
- Firearm License card issued by Philippine National Police (PNP)
- Fishworker's License issued by Bureau of Fisheries and Aquatic Resources (BFAR)
- Government Service Insurance System (GSIS) card/Member's Record/Certificate of Membership
- Health or Medical card
- Home Development Mutual Fund (Pag-IBIG) Transaction card/Member's Data Form
- Homeowners Association ID card
- ID card issued by Local Government Units (LGUs) (e.g., Barangay/ Municipality/ City)
- ID card issued by professional association recognized by PRC
- Life Insurance Policy

- Marriage Contract/Marriage Certificate
- National Bureau of Investigation (NBI) Clearance
- Overseas Worker Welfare Administration (OWWA) card
- Philippine Health Insurance Corporation (PHIC) ID card/Member's Data Record
- Police Clearance
- Postal ID card
- School ID card
- Seafarer's Registration Certificate issued by Philippine Overseas Employment Administration (POEA)
- Senior Citizen card
- Student Permit issued by Land Transportation Office (LTO)
- Taxpayer's Identification Number (TIN) card
- Transcript of Records
- Voter's ID card/Affidavit/Certificate of Registration

### B. Additional Supporting Documents

#### For married

- Marriage Contract/Marriage Certificate or a copy of Member Data Change Request form (SS Form E-4) of the spouse duly received by the SSS where the name of the registrant is reported as the spouse

#### For widowed

- Marriage Contract/Marriage Certificate
- Marriage Contract/Marriage Certificate and Death Certificate of spouse or Court Order on the Declaration of Presumptive Death, if previously

#### For legally separated

- Decree of Legal Separation

#### For annulled or with void marriage

- Certificate of Finality of Annulment/Nullity or annotated Marriage Contract/Marriage Certificate

#### For divorced

- Decree of Divorce and Certificate of Naturalization (granted before divorce) or its equivalent

#### For Muslim member

- Certificate of Divorce (OCRG Form No. 102)

#### For reporting child/ren - whichever is applicable

- Birth Certificate/s or Baptismal Certificate/s or its equivalent
- Decree of Adoption

### C. Documents for local enrolment in the Flexi-fund Program

- Valid Overseas Employment Certificate (OEC) or E-receipt issued by POEA

FATIMA G. JOBDAL  
OIC-TEAM HEAD, SSSP

FATIMA G. JOBDAL  
Cebu Robinsons Fuente SO  
10/2019 12:01 PM

013850e



Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**  
SS NUMBER SLIP

SS Number: 06-4268725-0  
INDOY, MARIEJO RONDERO  
Birthdate: 08/13/2000



06-4268725-0 INDOY, MARIEJO RONDERO