

Resignation Letter

December 30, 2025
iPloy OPC
16th Floor, One Montage Bldg.
Cebu City

To Ms. Jade Fernandez,

I hope this message finds you well. I am writing to formally resign from my position as a Documentation Specialist at iPloy OPC, effective December 30, 2025.


After much consideration, I have decided to move to Bohol to be with my husband and start our own family. I will take some time off work and focus on my health as I am also diagnosed with Hyperthyroidism.

I am incredibly grateful for the opportunities that I have been given for the past 2 years in this company. I value the insights that I have learned, and I expect them to help me in my future endeavors. I have enjoyed working with both previous and current teams, through ups and downs we never back down to any situation we encountered, and I am proud of this team for being part of it.

I will be liaising directly with HR to complete my exit interview and return my company ID.

Thank you again for everything, I wish you and the team continued success.

Warm regards,


Florannie Faith Padigos
EID - 4213