

QMS Awareness Examination



Name	Armada, Divine Grace M.	Position	CSR	Department	
Immediate Superior		Date	10/24/2023	Score	

Test I. Instructions: Answer the questions in the spaces provided for.

1. What is the name of the Seminar?

Quality Management System

2. What are the two clauses mentioned under the scope of our Management System that is not covered in our QMS?

The two clauses mentioned under the scope of our Management System that is not covered in our QMS are clauses 8.3 and 7.1.5.

3. What are the seven (7) Quality Policy of iPloy that were mentioned in the seminar?

The seven Quality Policy of iPloy that were mentioned in the seminar are customer focus, leadership, engagement of people, process approach, improvement, evidence-based decision making, and relationship management.

4. In your current role, how can you contribute to ensure that the Quality Policy is implemented?

In my current role, I can contribute to ensure that the Quality Policy is implemented through applying the most important role of the company by instilling basic knowledge of one's role and always following the company's policy and guidelines. Ensuring that the mission and vision of the company will be connected to me as an employee, for instance having the passion and dedication towards work and also by simply following guidelines.

5. In your opinion, why is it important to have a Quality Policy in the Organization?

In my opinion, it is important to have a Quality Policy in the organization to be consistent and transparent of their purpose and goals, so that employees see through the service and dignity of the company. Quality Policy also may serve as the basic foundation of an organization to such following an important principles to improve.

Test II. Fill-in the blanks. Find the answers from the words listed below:

- Top Management
- people
- interconnected processes
- Commitment
- external providers
- QMS
- continual improvement

1. As an organization, we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.

QMS Awareness Examination



2. We have committed to achieving continual improvement across all aspects of our quality management system; it is one of our main annual objectives.
3. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.
4. Our Top Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.
5. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.
6. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.
7. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.

Test III. Matching Type. Match Column A with Column B.

Column A

Column B

- b 1. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.
- f 2. As an organization, we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.
- g 3. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.
- c 4. Our Top Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.
- a 5. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.
- c 6. We have committed to achieving continual improvement across all aspects of our quality management system; it is one of our main annual objectives.
- d 7. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.

