

Iarah Mae Nicole Tagalog Uba

09568098429

iarahuba317@gmail.com

Dear Sir/Madam,


This letter serves as my official resignation from my position as Customer Service Representative (CSR) at iPloy OPC. My resignation is to be effective immediately (Feb 3, 2025 Monday) upon transfer of knowledge and responsibility at the discretion of my engagement partner.

This decision has not been easy, and I have considered the consequences and options for some time now as I truly value my time here and be part of such a dynamic and dedicated team. I want to express my sincere appreciation for the opportunities and experiences I have had during my tenure here. I am grateful for the support and mentorship I have received from my colleagues and superiors whom I consider to be lifelong friends. It is imperative for me to resign from my job because I have decided to pursue new opportunities that align with my growth aspirations and allow me to explore other fields, along with my personal reasons to vacate the position.

I have the utmost respect for iPloy. Also it is my privilege to have my greatest respect since they thought me the value as an agent, I have also greatest respect since iPloy allow me to showcase my skills and Thankful for everything since they allow me to prove that I can do multitask my studies and work in short period of time. In my 13 months in the company, I will bring this aspect of knowledge for my future endeavor. I am proud and loud that in the very short time you welcome me as part of your family. I will continue to refer interested candidates to the company with the highest of recommendations about work environment, quality of professionals, strong values, and level of experience gained. Once again It has been a privilege and a pleasure to work under the great name of iPloy . I have gained immeasurable insight into the corporate world and also about the role of a Customer Service Representative. I will forever be indebted to the company for giving me a strong foundation about it.

Please accept this resignation with my most sincere respect. Once again, I wish you and everyone the best and success in life.

Best Regards,


Uba, Iarah Mae Nicole T.