

Cherlyn B. Pangasian

Brgy. Banilad

Mandaue City 6014

May 30, 2024

HR Department

iPloy Staffing Solutions

16th Floor Montage Building

Ayala Business Park, Cebu

To whom it may concern:

Kindly accept this letter as my formal resignation from my position as a Customer Service Representative in iPloy, OPC effective immediately.

It is with a heavy heart but I will be leaving my position because I am looking for better opportunities that offers work from home set up that would help me grow professionally and broaden my skills and talent as well.

I will be endlessly grateful for iPloy, OPC for the professional and personal development that company have provided me within 7 months. I have learned a lot and will always be grateful for my team as well.

I wish you and the company all the best going forward.

Sincerely,

  
Cherlyn Pangasian

EID 4239