

## LETTER OF RESIGNATION

Hyacinth S. Yerro  
Sitio Bayabas, Zapatera, Cebu City, 6000

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August 20, 2024

IPLOY

One Montage Tower, Archbishop Reyes Avenue, Cebu City

Warm greetings. I am writing this letter to formally resign from my position as a Customer Service Representative effective today, August 20, 2024.

I'm not originally from Cebu but as much as I'd love to stay, important factors such as financial and emotional support gradually became difficult as I tried to live independently in the city. It became an intense struggle for me which the situation cost my physical and mental wellness. That's why after a thorough series of contemplation, I decided to pursue another career path that requires me to go back to my provincial hometown, which is in Mindanao. I hope you'd understand.

So please, consider this letter as my formal notice and let me know how I can assist with the transition during this period.

Thank you for your support during my great time at iPloy. I wish you all the best.

Date hired: November 15, 2023

Last day of duty: August 19, 2024

Sincerely,



Hyacinth S. Yerro