

January 20, 2025

IPLOY, OPC

16th floor, One Montage,

Archbishop Reyes Ave,

Cebu City, Cebu

Dear HR,

I am writing to formally resign from my position as Customer Service Representative at IPLOY. I have decided that it is in my best interest to conclude my employment with IPLOY effective immediately, January 20, 2025.

I have greatly appreciated the opportunities and experiences I have had during my time at IPLOY. However, after careful consideration, I have decided to pursue other opportunities that offer more potential for professional growth and development.

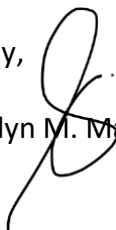
I appreciate the support and guidance, which I will carry on to my future projects. It is saddening to part ways with a job that I soulfully dedicated myself to learning and worked on with less supervision, but things had to go on a different path that no longer aligned with the majority of my work ethics.

Going back, I entered this role with great enthusiasm, but the repeated shifts in management decisions and lack of clear communication have impacted my ability to execute my duties effectively. It is essential for me to work in an environment where clarity and collaboration are prioritized.

Thank you for the opportunities and experiences I have had at IPLOY. Please consider this letter as my formal resignation, and be assured of my commitment to facilitate a smooth transition.

Sincerely,

Mitzi Jalyn M. Magalona

A handwritten signature in black ink, appearing to read 'Mitzi Jalyn M. Magalona', written over the typed name.