



15 July 2025

To,  
Mary Franchine Joys C. Almagro  
*Team Lead*  
iPloy Staffing Solutions,  
16th floor, One Montage, Archbishop Reyes Ave,  
Cebu City, Cebu 6000

**Re:** Resignation Letter

Dear TL Joyce,

I hope this letter finds you well. I am writing with a heavy heart to inform you about my resignation from my position as Customer Service Representative at iPloy, effective today. I have reached a point where I have to embark on a personal journey - to challenge myself, to seek new adventures, to know myself more, and ultimately, to create and find meaning and purpose. This has been a difficult decision and it pains me to leave so suddenly, but I believe it is the right thing to do for my growth, well-being, and my future.

I know and I understand the suddenness of my departure or the course of my decision may cause disruption to the team and to the company, and for that, I am deeply sorry. Please believe that this decision weighs heavily on me. And know that this decision comes from deep personal choice and realization and not from any dissatisfaction with my role or the team I have had the privilege to work with or to the company. Throughout my time at iPloy since the day I was hired, I have grown in ways that words can scarcely convey. This chapter has taught me lessons — lessons that will continue to shape my path. The trust, support and opportunities I have found and experienced at iPloy have meant so much to me. I will carry and treasure it with me as part of my journey forward with deep gratitude.

Let me know how I can help ease this transition as seamlessly as possible even from a distance, I am more than willing to assist. I do not want to leave without offering whatever assistance I can during this difficult moment. Please do not hesitate to let me know.

Thank you from the bottom of my heart for your understanding, kindness and for your leadership. And to my colleagues and to everyone who has been part of my journey, I will always be grateful. And thank you for the memories. I will hold our time together in the highest regard. I hope that in the future if our paths may cross again, it will be brighter, filled with positive change and growth.

I wish you and the company continued success in the future.

Sincerely yours,

  
Jude Bryanne O. Dibaglong  
*Customer Service Representative*