

## **KIMBERLY T. GAMUTAN**

Billing Representative  
Iploy Solutions  
September 18, 2025

Ace Villareal  
Team Lead

Dear Ace Villareal,

I am writing to formally resign from my position as Billing Representative at Iploy, effective today, September 18, 2025.

This decision was not made lightly and comes after careful thought and consideration due to personal reasons. While I will not go into detail, I hope you understand that this is something I must do at this time. I am truly grateful for the opportunity to be a part of Iploy and to have contributed to the billing team during my time here.

Working at Iploy has been a valuable experience, and I appreciate the support, collaboration, and professionalism that I encountered from both you and my colleagues. I have learned a great deal and will carry those lessons with me moving forward.

Thank you once again for the opportunity. I wish you and the rest of the team continued success.

Sincerely,  
  
Kimberly Gamutan