

Luke John Gonzaga

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Date: September 30, 2024

Ellaine Grino

iPloy

9th Floor, Ayala Center Cebu, Bohol Street, Cebu Business Park

Cebu, 6000

Dear Ms. Grino,

I am writing to formally submit my immediate resignation from my position as a Customer Service Representative at iPloy, effective today (September 30, 2024).

This decision is based on personal reasons, and after much reflection, I believe it is the best course of action for me at this time. While I have enjoyed my time at iPloy, I feel it is necessary to step down to focus on my personal priorities.

I would like to express my gratitude for the support and opportunities I have received during my employment. It has been a valuable experience working with the team, and I am thankful for the knowledge I've gained.

Sincerely,

Luke John Gonzaga