

Alaiza L. Batulan
Zapatera St. Barrio Luz, Cebu City, Cebu 6000
09608528549

September 4, 2024

Jingle Bacus
Team Lead
iPloy OPC

To whom it may concern;

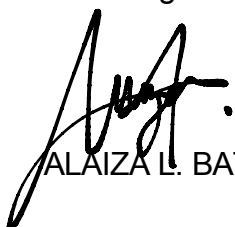
It is with great regret that I must inform you that I am resigning from the position of a customer service representative effective immediately today (09/04/24). I have decided to go back home to my province and take a break from everything here in the city as advised by my parents for I have been experiencing health issues and have been struggling to survive in the city alone. The past few days were all blurry and heavy for me and I just no longer have the determination to continue and be dedicated to work like I used to. My parents have agreed for me to resign from work and take a rest until I regain my mental and physical health back in track.

Thank you so much for allowing me the opportunity to learn on the job and gain such valuable skills. I know the time I've spent at this company has provided me a strong foundation for my career development. I have nothing to say with the management, the environment and people for they are all great and so far is the most unique company I have worked with.

While working here, the support and encouragement I have received and the connections I have made, both professional and personal, have been invaluable. I will miss the challenging nature of my work and the enjoyable atmosphere and coworkers. I will always be grateful for having and experiencing this journey with iPloy.

Again, it has been a pleasure working as a part of the company.

Best Regards,



ALAIZA L. BATULAN