



BIR Form No. 2316 September 2021 (ENCS)	Certificate of Compensation Payment/Tax Withheld For Compensation Payment With or Without Tax Withheld	 2316 9/21ENCS
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Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 For the Year (YYYY) 2 0 2 4	2 For the Period From (MM/DD) 0 1 0 1 To (MM/DD) 0 1 3 1
Part I - Employee Information	
3 TIN 0 0 0 - 0 0 0 - 0 0 0 - 0 0 0 0	29 Basic Salary (including the exempt P250,000 below) or the Statutory Minimum Wage of the MWE
4 Employee's Name (Last Name, First Name, Middle Name) Cañamo, Christia Mae, Pino	5 RDO Code 0 0 0
6 Registered Address Kuaswagan Bankal	6A ZIP Code 6 0 1 5
6B Local Home Address	6C ZIP Code
6D Foreign Address	30 Holiday Pay (MWE)
7 Date of Birth (MM/DD/YYYY) 1 2 2 0 2 0 0 4	31 Overtime Pay (MWE)
8 Contact Number	32 Night Shift Differential (MWE)
9 Statutory Minimum Wage rate per day	33 Hazard Pay (MWE)
10 Statutory Minimum Wage rate per month	34 13th Month Pay and Other Benefits (maximum of P90,000) 11,844.21
11 <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax	35 De Minimis Benefits 6,212.97
Part II - Employer Information (Present)	
12 TIN 2 0 5 - 3 6 6 - 9 2 1 - 0 0 0 0	36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only) 2,750.06
13 Employer's Name CONCENTRIX CVG PHILIPPINES, INC.	37 Salaries and Other Forms of Compensation 0.00
14 Registered Address GF 14th to 25th Flr 6798 Ayal	14A ZIP Code 1 2 2 6
15 Type of Employer <input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer	38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37) 20,807.25
Part III - Employer Information (Previous)	
16 TIN	39 Basic Salary 18,644.73
17 Employer's Name	40 Representation
18 Registered Address GF 14th to 25th Flr 6798 Ayal	18A ZIP Code
Part IVA - Summary	
19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52) 44,440.49	41 Transportation
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) 20,807.25	42 Cost of Living Allowance (COLA)
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) 23,633.24	43 Fixed Housing Allowance
22 Add: Taxable Compensation Income from Previous Employer, if applicable 0.00	44 Others (specify)
23 Gross Taxable Compensation Income (Sum of Items 21 and 22) 23,633.24	44A
24 Tax Due 0.00	44B
25 Amount of Taxes Withheld	SUPPLEMENTARY
25A Present Employer 0.00	45 Commission
25B Previous Employer, if applicable 0.00	46 Profit Sharing
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) 0.00	47 Fees Including Director's Fees
27 5% Tax Credit (PERA Act of 2008)	48 Taxable 13th Month Benefits 0.00
28 Total Taxes Withheld (Sum of Items 26 and 27) 0.00	49 Hazard Pay
50 Overtime Pay	
51 Others (specify) OTHER TAXABLE INCOME 4,988.51	
51A	
51B	
52 Total Taxable Compensation Income (Sum of Items 39 to 51B) 23,633.24	

I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the *Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

53 <u>EDENREY RAMOS</u> Present Employer/Authorized Agent Signature over Printed Name	Date Signed
CONFORME: <u>Cañamo Christia Mae Pino</u> Employee Signature over Printed Name	Date Signed 0 1 2 1 7 2 0 2 4 1
CTC/Valid ID No. of Employee	Date Issued
Place of Issue	Amount paid, if CTC

I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue.	I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3.
55 <u>EDENREY RAMOS</u> Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/Human Resource or Authorized Representative)	56 <u>Cañamo Christia Mae Pino</u> Employee Signature over Printed Name

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)