

June 17th, 2024

Ana Villahermosa
Barrio Luz, Mabolo Cebu City

IPLOY
9th Floor Ayala Center Cebu Tower
Bohol Street, Cebu Business Park
Cebu City, 6000

To whom it may concern,

It is with regret that I tender my resignation from my position as Customer Service Representative with IPLOY, effective June 17th, 2024. I will venture out other opportunities.

I would like to use this opportunity to thank you for the mentorship and support you have provided me while working here at IPLOY. I wish you and the organization continued success.

Sincerely,

Ana Villahermosa

A handwritten signature in black ink, appearing to read 'Ana V.', is placed on a light green rectangular background.