

Juneline L. Vellegas

Purok.Bayabas Canjulao Lapu-Lapu City

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April 5,2024

Denver Yamed

Supervisor

iPloy OPC, Cebu City, Cebu 9F Ayala Center Cebu Tower, Bohol St., Cebu Business Park

Dear Ma'am/ Sir,

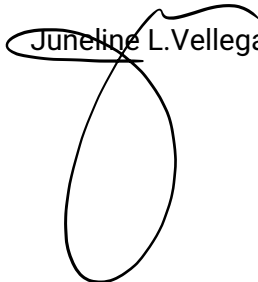
I am writing this letter to announce my immediate resignation to be effective April 5,2024 due to my mother's deteriorating health Her condition requires continuous care and support, and I need to be here during this challenging time.

While I am passionate about my job and have always given my best, my current family circumstances compel me to prioritize my mother's health. I have learned and achieved so much here and I cannot adequately express my appreciation.

I am eager to ensure a smooth transition and will definitely everything I can to facilitate this process. Thank you for your understanding.

Warm regards,

Juneline L. Vellegas

A handwritten signature in black ink, consisting of a large, stylized loop that starts from the left, goes up and over the text 'Juneline L. Vellegas', then loops back down and to the left, ending under the 's'.