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April 30, 2025

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To Whom It May Concern:

I hope this message finds you well. It is with sincere gratitude and a touch of sadness that I submit my resignation from my role as Customer Service Representative at IPloy, effective May 30, 2025.

Working at IPloy has been an incredible journey—one filled with meaningful experiences, valuable lessons, and inspiring people. I am truly thankful for the opportunities I've had to contribute, grow, and be part of a team that values excellence, collaboration, and integrity. I've gained not only professional growth but also friendships that I will always treasure.

After careful reflection, I have decided to pursue a career path that offers greater opportunities for professional development and aligns better with my health needs. Specifically, I am seeking a role that provides a morning schedule, which is essential for maintaining my well-being.

Please know that this decision was not easy and comes after much thought and consideration. I am committed to ensuring a smooth transition over the next 30 days and will do everything I can to support the team during this time.

Thank you again for your leadership, trust, and support throughout my time here. I leave with deep appreciation and the hope that our paths may cross again in the future.

With heartfelt thanks,



DAYLENE JANE D. CAPADNGAN