

QMS Awareness Examination



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Immediate Superior		Date	03/19/24	Score	14/20

Test I. Instructions: Answer the questions in the spaces provided for.

1. What is the name of the Seminar?

QMS

2. What are the two clauses mentioned under the scope of our Management System that is not covered in our QMS?

Providing best in class outsourcing, consulting and recruiting services
and also Monitoring and measuring

3. What are the seven (7) Quality Policy of iPloy that were mentioned in the seminar?

- Customer focus - we need committed and understand customer needs
- Leadership - maintaining a working environment which people become fully involved
- Engagement of people - abilities to be used for our benefit
- Process approach - we need to understand desired result achieved
- Improvement we have to committed to achieving continual improvement all aspect
- Evidence-based decision making
- Relationship management

4. In your current role, how can you contribute to ensure that the Quality Policy is implemented?

My full commitment to work

5. In your opinion, why is it important to have a Quality Policy in the Organization?

In my opinion Quality and policy is very important to our organization because we to follow all the processes and to achieving and to improve

Test II. Fill-in the blanks. Find the answers from the words listed below:

Top Management people interconnected processes Commitment
external providers QMS continual improvement

1. As an organization, we have made a continual improvement to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.

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2. We have committed to achieving external providers across all aspects of our quality management system; it is one of our main annual objectives.
3. As an organization, we recognize that commitment are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.
4. Our external provider has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.
5. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of top management control of improvement
6. IPLOY, OPC recognizes that an organization and the relationship it has with its Top Management are interdependent and a mutually beneficial relationship enhances the ability of both to create value.
7. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.

Test III. Matching Type. Match Column A with Column B.

Column A

Column B

1. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.
2. As an organization, we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.
3. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.
4. Our Top Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.
5. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.
6. We have committed to achieving continual improvement across all aspects of our quality management system; it is one of our main annual objectives.
7. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.

- a. Evidence-based decision making
- b. Process approach
- c. Improvement
- d. Engagement of people
- e. Leadership
- f. Customer focus
- g. Relationship management

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