

August 1,2024

iPloy Staffing Solutions
9th Floor, Ayala Center Cebu Tower
Bohol Street, Cebu Business Park, Cebu City

To whom it may concern,

I hope this letter finds you well. It is with a heavy heart but a clear mind that I am writing to inform you of my decision to resign from my position as agent. This is due to personal and family matters, effective immediately, August 1, 2024.

I want to express my deepest gratitude for the opportunities and experiences I have had during my time at iPloy. It has been an incredible journey, and I am genuinely thankful for the trust and support you have given me in developing more my capabilities both morally and professionally.

I would like to take this opportunity to thank the management, and all my colleagues for the camaraderie and support you have extended to me. I will always cherish the memories and relationships I have built here.

Should you have any questions, please do not hesitate to reach out to me. You can contact me at 09560937439 or at marifecerro14@gmail.com.

Thank you once again for everything. I wish iPloy continued success in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marife Cerro', written over a thin horizontal line.

Marife Cerro