

CSR ✓

2/14/2018 @ 9:30 pm

my nimo (walk-in) / Conel, Johanna Faith (referred)

40 WPM
98.8% Acc

Metchie Claire R. Calo

Mobile no: 09128900282

Email add: calometchieclaire@gmail.com

↳ BASICALLY - COMPOSTELA
KENDINE - PANGASAIT

Comm - 6/10
EXPECTED - 20K (negotiable)
can start ASAP

FIXED WEEKENDS OFF /
NOT STRESSFUL

::Objective:

To utilize my skills while simultaneously providing me with further challenges.

::Educational Background

College

Bachelor of Arts in English major in Applied Linguistics

Cebu Technological University – main campus
Corner M.J. Cuenco Ave., R. Palma St., Cebu City
Year Graduated: 2014

↳ Graduated

High School

Compostela National High School

Poblacion, Compostela, Cebu
Year Graduated: 2009

Elementary

Bagalnga Elementary School

Bagalnga, Compostela, Cebu
Year Graduated: 2005

::Skills

Computer Literate (Microsoft Word, Microsoft Excel, Power Point)

Oral and Written Communication

::Work Experiences

Online English Instructor

Hamburgertalk Online English Tutorial
Bajac, Liloan, Cebu
April 16, 2014- August 25, 2014

} 100/hr
Korean
4 mos - got closed

Market Researcher

US BASED

Survey Sampling International
Basak, Lapu Lapu City, Cebu
August 30, 2014-November 29, 2014

} 10K cut-off
3 mos - EOC (Project)
2am - 6am (GY SHIFT)

local (commercial)
Sales Representative (inbound)
Taking You Forward
A.S.Fortuna, Mandaue City, Cebu, Philippines
December 22, 2014- June 30, 2015

Technical Support Representative
Sykes Asia Inc.
F. Cabahug St. Panagdait Mabolo, Cebu City
August 10, 2015 - Present

*12k (hrs) + Commission
6mos - no allowance
resigned - pay low for sk*

*11k (hrs) + 2k allowance
2 years & 5 mos (regular)
transferred 3x
1st post - 8mos } take calls
2nd post - 7mos
3rd post - 1-2 mos (chat + voice)*

Character References

Sieg Wilfred Tupaz
Team Leader
Sykes Asia Inc.
F. Cabahug St. Panagdait Mabolo, Cebu City
Mobile No. 09064653766

Joel Pio
Team Leader
Sykes Asia Inc.
F. Cabahug St. Panagdait Mabolo, Cebu City
Mobile No. 09254646142

::Personal Background

Age: 25 yrs. old
Home Address : Tubigan, Compostela, Cebu
Birthdate : November 11, 1992
Birthplace : Compostela, Cebu
Gender : Female
Citizenship : Filipino
Civil Status : Single
Religion : Roman Catholic
Height : 5'
Weight : 60 kg

Languages and Dialects Spoken: English, Filipino, and Cebuano