

Date : 11/28/2024

To : HR DEPARTMENT

## WAIVER

This is to certify that I, Mr./Ms. Hannah Tayla L. Mandawe of legal age, with postal address at Siti's Mayupay Quirt Cebu City and presently working with IPLOY, OPC. as CSR with valid Taxpayer Identification Number (TIN) 648-277-487-000, certify that I was not able to submit the required **Certificate of Income Tax on Compensation (BIR Form 2316)** from my previous employer for the taxable year 2024 due to the following reason(s);

Please check reason(s) provided.

No Previous Employer for 2024.

Certificate of Income tax on Compensation (BIR Form No. 2316) was not available from my previous employer.

I further certify that any taxes due from me as a result of my failure to submit the above minutes to IPLOY, OPC will be borne by me, and I will pay them directly to the Bureau of Internal Revenue (BIR) upon filing my **Income Tax Return (ITR)** for the year **2024**.

Hannah Tayla L. Mandawe  
Employee Name & Signature

4693  
Employee ID Number