

June 24,2025

iPloy, OPC

One Montage, Archbishop Reyes Ave., Cebu City, Philippines

To whom it may concern,

I am writing to inform you of my resignation as a Customer Service Representative in iPloy OPC effective 30 days from today making July 24, 2025 as my last working day. This decision has come as I will be starting to pursue my profession in Education.

I am forever thankful for all the learnings I gained from this company and the memorable experiences that shaped me to become a better version of myself. The past year has been filled with productivity and gratitude from this job and my teammates, but I want to give my degree a shot, and try to find passion in the field of Education.

I respect this company a lot, and with that, I am committed to ensuring a smooth transition during my remaining time here. I wish all the best and prosperity to iPloy, OPC, to my team lead, and my colleagues.

Sincerely,



Venice Marie S. Rubio, ID# 4644

CSR