

Ray Francis Sibi
Paseo Arcenas, Guadalupe
Cebu City 6000

October 1, 2025

Iploy Staffing Solutions
18F One Montage Bldg.
Cebu Business Park

To whom it may concern,

I am writing to formally resign from my position as Customer Service Representative at Iploy OPC, effective October 1, 2025. I have found new career opportunities that will help me in building a better future.

Please consider this letter as my formal notice, and let me know how I can assist with the transition during this period.

Thank you for your support during my time at this company, and I wish you all the best.

Best regards,



Ray Francis Sibi