

CAC  
Non-voice  
Regional bar:  
Angleton  
Dungoy  
w/ #128  
"Chene"

2/21/11



KLARCHENE GEOLIN PAEZ  
Sitio Toong Basak San Nicolas  
Cebu City Philippines, 6000  
Cell No.09565008904  
Email Address:klarchenepaez1992@gmail.com

**JOB OBJECTIVE:**

I want to be a part of the success in an environment of growth and excellence. I am seeking a company where I can use my experience to help the company meet and surpass its goals.

**ABILITIES:**

45/97-5%

- Highly flexible, positive, hardworking, responsible and patient who is open to new ideas.
- Keen and organize with all of my work.
- A team player who can work and help towards those who need it.
- Has a knowledge with Microsoft Word/Open Office Writer, Power point, Open Office Calculator(Excel)

**PERSONAL DATA:**

Gender: Female  
Civil Status: Single  
Religion: Roman Catholic  
Citizenship: Filipino  
BirthDate: September 1, 1992  
BirthPlace: Cebu City  
Provincial Address: Cogon, Balibali Compostela Cebu Philippines

1 daugter  
5yo w/ father

**EDUCATIONAL BACKGROUND:**

|           |                                                                                                                      |                   |
|-----------|----------------------------------------------------------------------------------------------------------------------|-------------------|
| 2009-2012 | Bachelor of Science in Information Technology<br>CEBU INSTITUTE OF TECHNOLOGY-UNIVERSITY<br>N.Bacalso Ave. Cebu City | 6rd year, 1st sem |
| 2005-2009 | Secondary Education<br>ABELLANA NATIONAL SCHOOL<br>Osmeña Blvd, Cebu City                                            |                   |
| 1999-2005 | Elementary Education<br>MAMBALING ELEMENTARY SCHOOL<br>Mambaling Cebu City                                           |                   |

communication:  
28/10

salary expectation:  
14K/mo

start date:  
ASND

Amended to work night shift