

Immediate Resignation Letter

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Date: September 15, 2025

To: Human Resource Department
iPloy OPC

Dear Hiring Manager,

I hope this message finds you well. After careful consideration, I have decided to resign from my position as a customer service representative at iPloy OPC, effective immediately as of September 15, 2025. I deeply regret any inconvenience this may cause and I assure you this decision was not made lightly.

I'm leaving to find a job that is more in line with my studies and career goals. I believe working in this area will help me grow and contribute more to the field. This was not an easy decision to make. I'm truly thankful for the experiences, lessons, and connections I've gained during my time here.

I'd like to express my heartfelt gratitude to my team leads, Denver Yamed and Ron Lagnason. Their guidance, patience, and support have had a lasting impact on me. I've learned a lot from their leadership, and I will carry those lessons with me into the next chapter of my journey.

I'm truly grateful for the chance to be part of the team. I wish you all the best and iPloy's continued growth and success.

Sincerely,

Ashley Rosell

