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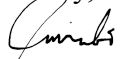
Iris Arcilla
iPloy, OPC
9th Floor, Ayala Center Cebu Tower
Cebu Business Park
Cebu City, 6000

Dear Ma'am Arcilla,

This letter serves as a formal notification that I am resigning from my position as CSR- Phone (non-voice) at iPloy, effective immediately. I understand that this is a short notice, and I sincerely apologize for any inconvenience this may cause. I am still relatively new to the team, and I am truly sorry for any disruption this may create.

Unfortunately, I have been experiencing symptoms consistent with chicken pox. While I am unable to provide medical documentation at this time, I am taking all necessary precautions to prioritize the health and safety of myself and my colleagues by self-isolating immediately. I understand the seriousness of this situation and am committed to acting responsibly.

While I am grateful for the opportunity to have been part of the team at iPloy, this unforeseen circumstance requires me to focus on my well-being. I wish you and the entire team at iPloy continued success in the future. I value the relationships I have built here and will always look back on my time at iPloy fondly.

Sincerely,

Elline A. Quirabo